

FACT CRESCENDO

www.factcrescendo.com

Job Opening: We're looking for full-time Fact Checking Specialists to join us at Gurugram, Haryana!

Join Date: Immediate

Apply Now – send an email to info@factcrescendo.com with a cover letter, resume, and three professional references, samples of written work and a brief description of yourself with the subject:

Fact Checking Job

Applications will be received until **January 10, 2019**, or until the position is filled. Fact Crescendo offers competitive salary commensurate with experience. Women and minority candidates are encouraged to apply. No inquiries please.

Fact Crescendo is an equal opportunity employer and encourages applications from women and other members of under-represented groups who will contribute to the diversity of our staff.

Selected candidates would undergo induction & on-job training at Gurugram Office.

Job Requirements

Fact Checkers are required to research, collate, write, edit, proofread and file news stories, features and articles for use on our online website.

The job typically involves:

1. Researching articles online and offline
2. Establishing and maintaining contacts
3. Interviewing sources
4. Writing, editing, and submitting copy
5. Proofreading
6. Verifying statements and facts
7. Staying up to date with copyright, privacy, contempt and defamation law
8. Liaising with Editorial board (EB), editors, sub-editors, translators, designers and technology team.
9. Reading press releases
10. Attending events
11. Following and implementing values and policies laid by Fact Crescendo
12. Ethical Responsibilities: Some aspects of a fact checker's job are not subject to any kind of law but are just as important. Fact checkers must strive to present an accurate, well-balanced explanation of the stories they cover.
13. Legal Responsibilities: In addition to serving the public interest, fact checkers must also follow the law, especially regarding the confidentiality and privacy of the people they interview or write about.

Qualification:

- **Mandatory qualification:** Written & oral proficiency and fluency in English and one or more of the following Indian language:
 1. Hindi
 2. Marathi
 3. Any one of the South Indian Languages: Tamil or Telugu or Malayalam
 4. Bengali
- One to three years of experience as a fact checker, journalist, copy editor or editor (*preferred but not mandatory, fresher's with multilingual fluency and excellent writing, editing, and proofreading skills can also apply*)
- Journalism / Literature background (*preferred but not mandatory*)
- B.A. or M.A. in Journalism / English, or a related field or a degree in Mass Communication
- Outstanding writing, editing, and proofreading skills
- Hard working, resourceful, creative, and organized with the ability to meet tight deadlines
- Sound editorial judgment and meticulous attention to detail
- Commitment to accuracy
- Persistence and resourcefulness in tracking down information/sources
- Ability to navigate across cultures
- Adept in extensive research and communications
- The ability to work independently
- Familiarity with HTML and WordPress preferred
- Proficiency in MS Office suite, InDesign, Photoshop or other publishing tools
- Ability to collaborate and independently make decisions when necessary
- Detail oriented, critical thinker, strong content sense and creative
- Ability to work in fast-paced environment with constantly changing priorities and deadlines
- Strong organizational skills and demonstrated ability to manage multiple projects simultaneously
- Exceptional copy editing, proofreading and writing skills to ensure proper house style, usage, consistency and fact-checking (including ability to review and mark up copy using conventional copy editing and proofreading marks)
- Social media experience: Adept in using and researching on social media applications like:
 - Facebook
 - Twitter
 - Instagram
 - WhatsApp
 - You Tube, etc

Key skills for Fact Checkers:

Multi-lingual (*This skill is Mandatory*)

Logical and commonsensical approach

Eye for detail

Research oriented

Enthusiastic

High focus & determination

Confident

Perseverance

Excellent oral and written skills

Team & Interpersonal skills

Multi-tasking